

Nor-Gwyn Pool Commission
Meeting Minutes
07/22/24

I. Call to Order

Ginny Oldt called to order the regular meeting of the Nor-Gwyn Pool Commission ("NGPC") at 7:32 PM. The meeting was held at the pool.

II. Present

Commission members attending were Frank Gillan, Ginny Oldt, Dana Simmons and Harry Singer. Commissions not in attendance were Jim Cherry and Andy Dziedzic. A quorum of the NGPC was present. Also present were, Facilities/Project Manager Ken Stout and Pool Manager Beth McConnell. Not present Facilities Manager Bob Johnson.

III. Minutes

The prior month's minutes were emailed for review before the meeting. Ginny made a motion to approve the minutes, which Frank seconded, and the motion passed.

IV. Financial Statements

The pool's financial statements for June 2024 were distributed prior to the meeting. Ginny reported that there was nothing unusual or unexpected in the financials. There were no questions. Harry made a motion to approve the financials, which was seconded by Frank, and the motion passed.

V. Manager's Report – Beth

Swim Team

- The Swim Team season is almost over. CBST and NGAC all finish for season at the end of this week.
- Champs this week at other pools. NG record is 6-1 and finished in 2nd place.
- The end of year party is this Saturday night.

New News:

- Vacuum sent for repairs - \$1,500
- End of year schedule:
 - 8/27 hours 12-6
 - 8/28-8/29 closed
 - 8/30-9/2 hours 12:00-6
- Recertification of the guards is planned for July 31- August 1 for all current guards whose certs will be up.

Business So Far

- Lots of HOT days. Tons of guests each day, even with slightly lower membership attendance.
- Swim Lessons going great! All will be finished this week.

VI. Facility Manager's Report – Ken

- The work order log is completed and running tracking open work orders, closed work orders, etc. This system will also document all the work that needs to be completed every year.
- Maintenance Staff
 - We have 2 mechanics and 2 maintenance assistants (MA), neither want to work on a fixed schedule. Based on work that needs to be done we should go out and look for someone who is willing to work more as needed.
- The umbrellas are starting to show wear. (presently 2 OOS waiting on parts). Others not opening as designed by using crank only. The umbrella canvas is starting to pull away from grommets and some of the umbrella's stitching is starting to degrade.
- Completed DE Filter cleaning procedure, developing and entering Equipment inventory, working to scan all equipment manuals
- Some tools are missing either on peg board or in tool cases and should be replaced. Ginny agrees that new tools and/or box may be purchased.
- Working with Hajocca for shower valves. Valves are no longer made, and parts are available but expensive. Working with Dave Carson who has proposed replacement valves.
- Reached out to Bergy Electric with cost incentives to convert fluorescent lights to LED lights. Walk through completed with Darryl (7/8/2024).
- The door in chemical treatment room is corroded and needs to be replaced
- Strongly suggested that we Install a platform to assist in cleaning DE filter and access sump pump valves on water inlet side of DE filter sump. This would make access easier and safer.

OTHER

- Ginny asked Beth and Ken to prepare their budgets for the upcoming season and send her a draft no later than our next Board meeting.
- Frank reminded the group that we need a new PA system. Ken will follow up.
- Dana volunteered to reach out to her work permit contact and see how she can post our current Maintenance Assistant position on the job board of the local high- or tech-schools.

VII. Old/New Business

None

VIII. Adjournment

Motion to adjourn was made at 8:42PM by Frank which was seconded by Ginny. Motion passed.