

Nor-Gwyn Pool Commission  
Meeting Minutes  
02/25/25

**I. Call to Order**

Harry Singer, Chairperson, called to order the regular meeting of the Nor-Gwyn Pool Commission (NGPC) at 7.32 PM. The meeting was held in person at the North Wales Boro Hall.

**II. Roll Call**

In Attendance: Jim Cherry, Andy Cioppi, Frank Gillan, Dana Simmons, and Harry Singer, all NGPC; Ken Stout (Facilities/Project Manager); Bernadette Kearney (Solicitor); Beth McConnell (Pool Manager); Quorum of NGPC was present  
Not in Attendance: Andy Dziedzic (NGPC); Bob Johnson (Facilities Manager)

**III. Public Comment**

N/A, no members of the public in attendance

**IV. Minutes**

The prior three months' minutes were emailed for review before the meeting. A motion was made by Harry and seconded by Dana to approve the minutes, which was approved.

**V. Financial Statements (Treasurer's Report)-Frank**

The pool's financial statements for January 2024 were reviewed, as prepared and distributed by Frank prior to the meeting. The financials did not contain anything unexpected. Frank will follow with prior commissioner Ginny Oldt for the latest budget.

Harry made a motion to approve the financials which was seconded by Frank, and the motion passed. (Andy Cioppi abstained from the vote as a new commissioner who had not reviewed the financials.)

**VI. Manager's Report-Beth**

- Beth is ready to work on registration as planned
- Calendar and operation hours were reviewed and set for the 2025 season. Pool will be open from 12.30-8 each day, except for holidays/swim meets/weather etc.
- 2024 staff has been contacted to see who is interested in coming back; interviews will be conducted in April

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**VII. Facility Manager's Report-Ken**

- New pump has been installed and work is progressing as planned, and Ken is working on SOPs and will handle permits as needed
- Two showers need repairs–Ken is pricing
- Two options have been discussed for a catwalk over the DE filter. Currently waiting on a formal quote from one of the contractors before a decision can be made
- Public Address system has been ordered and will be ready for 2025 season

**VIII. Secretary's Report-Dana**

- Dana is working on leases for CBST and USwim1, and will work on licensing agreement for NGAC (this is traditionally handled closer to the pool opening)

**IX. Motions**

Topic	Summary	Proposed By	Seconded By	Result
Bylaw Amendments	Amendments regarding meeting schedule, quorums, election of officers and order of business	Harry	Dana	Passed
Budget	Amend the 2025 budget to include membership increase (100 heads), dues up avg 8%, guest fees from \$14 to \$15, salary for Director of Pool Operations	Harry	Frank	Passed
Election of Officers	Chairperson-Harry Singer; Vice Chairperson-Andy Dziedzic; Secretary-Dana Simmons; (Acting) Treasurer-Harry Singer <b>Note</b> -NGPC hoping to appoint a new treasurer once new commissioners are named by UGT	Harry	Frank	Passed
Authorized Signers to Bank Accounts	With Frank stepping down and Ginny gone, authorized signers on NGPC bank accounts need to be updated			Tabled until March, once new commissioners have been

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**X. Old Business/New Business-Discussion Items:**

- NGPC Commission Changes:
  - We welcomed our newest Commissioner from North Wales, Andy Cioppi, to his first meeting
  - Frank reminded the commission of his intent to resign from the Commission at the end of March.
  - We are waiting for two new Commissioners to be appointed by UGT
- NGPC Credit Card to go to Harry for expenses
- Dana created a Google Drive where the NGPC can maintain agendas/minutes/lease copies etc. The Drive is accessible by the NGPC and Bernadette as the Solicitor
- Interviews are ongoing for the Director of Pool Operations position
- Website Maintenance: Harry currently maintains the website, and will conduct training with Andy C. and Dana as backups.
- Until a new Treasurer is appointed, Frank will continue to collect the mail and process any checks
- Starting blocks being used by NGAC are showing signs of wear and will need to be replaced in the next year or two. NGAC license agreement will need to be amended to stipulate this.

**XI. Adjournment**

Motion to Adjourn was made at 8.59 by Dana, seconded by Harry, and passed.